



**CRICKHOWELL TOWN COUNCIL
CYNGOR Y DRE CRUG HYWEL**

Minutes of the Full Council Meeting held on Tuesday 21 October 2025 at 7pm at Crickhowell Resource and Information Centre.

PRESENT

Cllr P Evans– Chair	Cllr S Evans
Cllr A D’Anna	Cllr C Hall
Cllr L Baber	Cllr A Jeremiah
Cllr D Davies	C Beatty – Clerk

6625: Apologies for absence

Apologies received from Cllrs Clark, Goodman, Gruffydd and Morgans.

6626: Declarations of Interest

None

6627: Questions from the public

None.

6628: Approve the minutes of the Full Council meeting held on 23 September 2025

The minutes were approved. The Clerk was asked to follow up with Matt Perry on which meetings he would like to attend so that agendas could be tailored accordingly. The Mayor has an outstanding action to write to the First Minister regarding cross-border health services.

ACTION: Clerk follow up with Matt Perry on future meeting attendance

ACTION: Mayor write to First Minister regarding cross-border health services

6629: Quick updates and reports on ongoing projects including:

Damage to the soft pour in Crickhowell Castle Park: Cllr Davies will repair the two smaller patches of damage by the swings. The grant application to AWPOG had been unsuccessful. Cllr D’Anna was tasked to draft the wording of an insurance claim for vandalism and the Clerk to submit the claim. It was noted that there is not sufficient money in this year’s budget for a full repair to the soft pour and that next year’s budget should include more funding for repair work.

Remembrance Day arrangements: Cllr Morgans has led the community working group on arrangements for this year’s parade on Sunday 9 November and everything is in place, including a live bugler this year. Crickhowell Rotary Club are supporting the event.

Christmas Market update: The local group of organisers are working hard. The road closure has been approved, advertising banners will go up shortly, it is likely that all stallholder opportunities will be filled. Crickhowell Rotary Club are supporting the organisers.

6th Form Action Group: Cllr Baber reported on the meeting held earlier this evening at the school for parents. The action group is looking to expand its membership so if

Mayors Initials: 



anyone knows of anyone who may be interested in joining please let Cllr Baber know. The parent and learner survey is live until 14 November. All encouraged to complete the survey if have links to current or recent students. Cllr Baber is speaking to a lawyer about due process in the consultation exercise and vulnerabilities to legal challenge. It was noted that the Council should remain independent of the Action Group but can help amplify their work and councillors are welcome to be members of the group.

It was suggested that Cllr Clark could lead on a social media campaign for the Action Group. The Council also agreed that Cllr Hall can have access to the Council social media page to post only about the 6th form and closely related messages

Defibrillators: Cllr S Evans explained that there was no further update since the grant had been approved. The defibrillator from the old police station had already been moved to The Dragon. Cllr Baber was authorised to discuss the possibility of one going at the Bridge End Inn with the landlord.

Awayday: Cllr Gruffydd had shared her notes from the event. All felt the event was a positive one.

Transforming Towns funding: County Cllr Masefield has convened a meeting for 5 November with the Crickhowell Business Association. The Mayor will attend to represent the Council. County Cllr Hall believes the Town Council should submit a bid, for improvements to the pavements and curbs on the High Street. She was tasked alongside the Clerk to submit a bid.

ACTION: Cllr Davies repair small patches of soft pour

ACTION: Cllr D'Anna and Clerk to submit the insurance claim

ACTION: Environment Committee ensure suitable funds are budgeted for future repairs.

ACTION: All to share names of community members interested in joining the 6th Form Action Group.

ACTION: All eligible to complete the Post 16 survey

ACTION: Clerk to give Cllr Hall access to social media account.

ACTION: Cllr Baber to discuss the possibility of a defibrillator at the Bridge End Inn.

ACTION: Cllr Hall and Clerk to submit a Transforming Towns funding bid.

6630: Receive an update from the County Councillor

A written report had been shared with Councillors.

6631: Discuss and agree responses on planning applications received since the last meeting.

25/24100/ADV: 2 Bank Buildings, Beaufort Street, Crickhowell Powys NP8 1AD

"Non-illuminated heritage projecting sign to the centre in replacement of the existing sign. A 600 X 600mm double sided timber sign, hand painted in White with the logo and wording "Crickhowell Dental Practice" in black and blue front." **No adverse comments.**

6632: Consider how and where to site a Town Christmas tree

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It was agreed that the Council would request permission from the Sports Association to put an illuminated cut tree on the corner of the Cricket Field. It was agreed that if the Sports Association give permission then the Council should purchase a tree from Llanganny Tree Farm, and buy new lights to go on the tree.

Separately, the Clerk and Cllr Morgans will check arrangements are in place for the bunting licence and electrician to install the existing lights on the fountain.

ACTION: Clerk to send request to Sports Association for permission to erect a tree on the Cricket Field

ACTION: Clerk to arrange purchase of lights and accessories required

ACTION: Clerk to follow up with PCC about the bunting licence and electrician for lighting the fountain

ACTION: Cllr Morgans to test Christmas lights to go on fountain and arrange for them to be put up in late November ahead of the CVB Christmas Fair.

6633: Road closure for the High Street for August Bank Holiday 2026

It was agreed to budget for a potential August Bank Holiday High Street closure order for 2025-26.

Finance

6634: Receipts and Payments

The Receipts and Payments spreadsheet for 2024-25 was approved and signed.

6635: Annual Governance and Accountability Return (AGAR) 2024-25

The positive internal audit for last year's accounts was noted. The AGAR for 2024-25 was approved subject to feedback from the Internal Auditor on the Section 137 box.

ACTION: Clerk to publish AGAR

6636: Councillors' expenses.

The annual payment of the standard £156 plus £52 per head for councillors' out-of-pocket expenses for the current financial year was approved.

6637: Monthly bank reconciliations

Approval of the bank reconciliations was given, noting that the missing £30 had been traced and accounted for.

6638: Approve the payment and receipts sheet

The payment and receipts sheet was approved.

HR

6639: Receive the resignation of Cllr Masefield and agree recruitment processes

The Clerk will run the usual process for Notice of Vacancy and then Notice of Co-option.

Mayors Initials: 



It was suggested that Cllr Clark be asked to facilitate a meeting of interested councillors to discuss Council priorities. This could then be used to specify applications the council would be particularly interested in receiving.

ACTION: Clerk to run usual recruitment process

ACTION: Cllr Clark to facilitate a meeting on Council priorities in due course (possibly as part of the budget-setting process).

6640: Youth initiative

The Mayor had spoken to the previous headteacher of the High School about ways in which young people might be involved in the Council more. It was suggested that some students could come to the Council and give a short presentation about what their priorities are for the community. Cllr Baber is happy to lead on this but not focus on it until the 6th Form Action Group is less busy.

Regular items

6641: Correspondence items of interest

Corres 18: Welsh Government have established a fund for St Davids Day celebrations: Rotary, Clarence Hall committee and the School might all be interested. **Cllr Hall and the Mayor to contact those groups.**

Corres 29: The next Town and Community Council Sustainable Powys meeting with Powys CC will be on 26 November at The Foundry in Brecon at 7pm– The Mayor will try to attend

Corres 30: One Voice Wales and the Society of Local Council Clerks (SLCC) have arranged a remote joint event to be held on 12 November 2025. Cllr D'Anna will attend but the Clerk and other Councillors are encouraged to go as well.

Corres 33: Welshpool TC are to lobby Powys County Council to introduce a county-wide Public Spaces Protection Order covering all designated sports grounds in Powys, prohibiting dogs (except assistance dogs) from entering such areas. Council agreed we should **support the proposal.**

Corres 45: Under section 6 of the Environment(Wales) Act 2016 all public authorities 'must seek to maintain and enhance biodiversity so far as consistent with the proper exercise of their functions and in so doing promote the resilience of ecosystems' and must, before the end of every third year after 2019 (eg 2025), publish a report on what they have done to comply with the s6 duty. **Cllr Gruffydd has offered to draft this report.**

Corres 46: Council noted that no change was proposed for 2026-27 to the mandatory annual payments of £152 and £56 to members of Town and Community Councils to defray their out-of-pocket expenses in the Draft Annual Remuneration Report of the Democracy and Boundary Commission Wales.

Lych gate: the Crickhowell and District Civic Society have copied the Council into correspondence over the continuing ownership of and responsibility for the Lych Gate by St Edmund's. The correspondence was noted and the Council agreed it would offer what help it could to assure the future of this part of Crickhowell's cultural heritage.

Mayors Initials:



6642: Communication items

- Soft pour update – the small repairs are in hand and we are seeking funding for future repairs
- Remembrance Day timings
- Town Councillor support for residents
- Councillor vacancy
- Funding for the defibrillators
- St David's Day grant
- Post-16 meetings

6643: Reports of meetings/exchange of information

Cllr D'Anna had attended a meeting with PAVO about Maintaining vitality of communities. There was a linked survey which closed for comment on 31 October.

Cllr Jeremiah raised the lack of hanging baskets in the town. It was agreed that the planters could perhaps be exploited first before hanging baskets, and **Cllr Jeremiah was asked to pull together a small group to explore the options for bringing the High Street back into bloom.**

The Chair adjourned the meeting at 9.00 pm.

Signed.....

Date:.....

18 November 2025