



**CRICKHOWELL TOWN COUNCIL  
CYNGOR Y DRE CRUG HYWEL**

Minutes of the Full Council Meeting held on Tuesday 18 February 2025 at 7pm at Crickhowell Resource and Information Centre.

**PRESENT**

Cllr P Evans – Chair  
Cllr T D’Anna  
Cllr L Baber  
Cllr Davies  
Cllr S Evans  
Cllr Goodman

Cllr Gruffydd  
Cllr Hall  
Cllr Masefield  
Cllr McInnes  
Cllr Morgans  
C Beatty – Clerk

**6477: Apologies for absence**

Cllr Jeremiah had sent apologies. The Chair welcomed the new member, Cllr Lyn Baber.

**6478: Declarations of Interest**

None

**6479: Questions from the public**

None

**6480: Approve the minutes of the Full Council meeting held on 21 January 2025.**

Approved.

**6481: Receive an update on actions arising from the January minutes, Action Log and other ongoing projects:**

**Town Clock:** A local electrician has agreed to look at the issues with the clock. Cllr McInnes to arrange for the work to be done.

**Empty shops:** No further progress has been made on this.

**Acquisition of QEII field:** Cllrs Hall and Gruffydd have drafted a letter to residents regarding the forming of a ‘Friends of Top Park’ group. This group would focus on applying for grants and leading on improvements to the park if the Town Council takes on management of it. The Civic and District Society are happy to support the work involved and have some funds to help with this.

**Nature Recovery Fund:** Cllr Gruffydd reported that BBNPA would transfer the balance of the grant money this month and the invoices needed to be submitted

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as soon as possible. The wildflower area is agreed, the apple tree management course has been arranged. There is £2700 left in the budget of this grant. Cllr McInnes has met with RCS to seek advice on the mowing regime for this area and will share the quote once received. It was suggested that some garden equipment could also be purchased, for use by volunteers working in the nature recovery sites.

**Town wifi:** Cllr Goodman provided an update on the planned town wifi. PCC will install it once all locations have confirmed their agreement.

**Toilet repairs:** Cllr McInnes reported that the cleaners have reported ongoing problems with blocked drains. A local contractor will attend this week to fix the problem.

**Permissive path:** Cllr Morgans reported that the owner of the Dragon Inn is happy in principle for a path to be put in from the car park of the pub through to the park. It was agreed that insurance need to be investigated. It was also agreed that a proper path needed to be laid.

**ACTION: Cllr McInnes to liaise with electrician to get clock fixed.**

**ACTION: Cllr McInnes to share quote from RCS once received.**

**ACTION: Cllrs McInnes and Davies to do an inventory of what garden equipment and tools the Council has in the cemetery shed.**

**ACTION: Cllr P Evans to speak to the Headteacher of the High School regarding the wifi**

**ACTION: Cllr Goodman to get confirmation from businesses to host the wifi equipment and then arrange for PCC to install the wifi.**

**ACTION: Cllr Morgans to look at insurance and potential issues for CTC and the Dragon Inn.**

**ACTION: Cllr Morgans to get a quote for a path to be laid.**

#### **6482: Receive a report from the County Councillor**

The County Councillor had circulated a written report. Highlights mentioned in the meeting included:

**Fire Station: all councillors were encouraged to attend the** upcoming consultation session on 19 February. Need to understand what MAWFS are planning regarding the community management risk plan if the station is down-graded.

**Household recycling:** a booking system is being put in place along with a modest free for DIY waste.

**Business Retail Relief:** this has been shared with the Business Association.

#### **6483: Discuss and agree responses on planning applications received since the last meeting**

No planning application have been received since last meeting.

Mayors Initials: 

**6484: Review the away day report and decide on details of the next away day**

**Parking:** it was agreed that Cllr Masefield would set up a small working group with members of the community to find some resolution to the parking issues. At the recent Five Councils meeting parking had been raised. The Chair of Llangattock Community Council explained that the field next to the bridge on the south side belonged to the Glanusk Estate, parking was not permitted on Glebe Field. But the field to the west of Glebe Field could be an option.

**Pavement licences:** Council agreed to speak to PCC to see if CTC could have devolved authority to manage the pavement licences.

**Totally Locally:** Cllr Masefield will speak to Emma Corfield-Waters to see if Totally Locally Crickhowell could be reinstated.

**Chamber of Commerce:** Cllr Gruffydd has contacted Hay on Wye Town Council to better understand how their CoC runs.

**Use of the Market Hall:** Cllr Goodman, as the Council's representative, will work with the Market Hall Trustees about possible future events that could be held there. Cllr Goodman will also research possible theatre companies for a performance.

**VE Day:** Cllr Morgans explained that PCC were offering free road closures for street parties and other community events. The clerk was tasked to apply for the application form. It was suggested that the cadets be approached to see if they are interested in being involved in arranging an event.

**QEII Field:** feedback suggests that young children would like a pump track there.

**ACTION: to discuss parking further with LCC specifically in fields close to the bridge**

**ACTION: Cllr Masefield to set up a parking working group**

**ACTION: Cllr P Evans and Cllr Hall to ask Powys CC if the Council would be able to have devolved authority to manage Crickhowell pavement licences**

**ACTION: Cllr Masefield to discuss reinstating Totally Locally.**

**ACTION: Cllr Goodman to research possible theatre companies**

**ACTION: Cllr Goodman to report back to Council on possible future events that could be held in the Market Hall**

**ACTION: Clerk to apply for VE Day road closure**

**ACTION: Cllr Morgans to coordinate discussions of the possible VE day road closure and agree what event should be organised. Discuss with Rotary, Cadets, Scouts, Civic and Archive Society.**

Feedback on the last Away Day was that the agenda was too broad and it was better to be more structured and to cover less. It was agreed that Away Days were useful for doing deep dives into subjects and building relationships and that breaking out into small groups was a useful exercise. The next Away Day will be in June.

Mayors Initials:  .....

**6485: Review of IT provision/storage of CTC documents**

Councillors agreed that it was necessary to have a place to collaborate and store documents centrally. The Clerk explained that the new free MS Teams did not meet the councils needs. The Clerk was tasked to research the cost of an alternative and to report back.

**ACTION: Clerk to research rates for collaborative tools for small businesses.**

**6486: Consider a 5 Councils request to write to Mid and West Wales Fire Service to request a meeting with the Chief Fire Officer**

Council agreed that a meeting with the Chief Fire Officer regarding the future of Crickhowell Fire Station would be useful.

**ACTION: Clerk to liaise with Five Council clerks regarding meeting request.**

**6487: Consider the request for two councillors to sit on a new 5 Councils Flood Board**

The Chair explained that at a recent 5 Councils meeting there had been a discussion around setting up a Flood Board for information sharing and liaison purposes. Cllrs Goodman, Morgans and McInnes agreed to sit on this new Board.

Cllr Hall explained that Powys CC would no longer be able to provide sandbags to residents and that other community councils were purchasing them. It was suggested that the Green Man Trust Grant could be used to purchase the bags.

**ACTION: Clerk to inform Five Council Clerks regarding Flood Board**

**ACTION: Cllr Goodman to complete the Green Man Trust Grant application form**

**6488: Approve the job adverts for a litter picker and data entry clerk**

The job adverts were approved, with some small changes made.

**ACTION: Clerk to advertise the jobs on social media, the bus stop noticeboard and the school 6<sup>th</sup> form.**

Finance

**6489: Monthly bank reconciliations**

These were approved.

**6490: Payment and receipts**

Mayors Initials: 

These were approved.

Regular items

**6491: Discuss any Correspondence items of interest**

It was agreed that the Council should encourage other community groups to apply for any appropriate funding opportunities.

Crickhowell Green Network: The founder of the Crickhowell Green Network had sent a number of emails regarding Bullpit Meadow and the need for PCC to honour its commitment to keep it mowed.

**ACTION: Cllr P Evans to offer support in approaching Powys CC about mowing; Cllr Hall to ginger up Powys CC to do it.**

**6492: Receive reports of meetings attended by Councillors**

Cllrs P Evans, D'Anna and Baber had attended the 5 Councils meeting at which flooding, local bus services and the Volunteer Bureau request for funding were discussion.

**6493: Exchange of information**


None

**6495: Comms from this meeting:**

- Cllr Goodman to arrange for communication to go out to the community on social media and a newsletter
- Job adverts
- Smart Towns
- VE Day
- Assistance required to move planters from car park to Castle Park.

*The Chair adjourned the meeting at 9.00 pm.*

**The next meeting will be on 18 March 2025**

Signed..........Date:.....*18 March 2025*.....