



## CRICKHOWELL TOWN COUNCIL

30 April 2026

Dear Councillor

You are hereby summoned to the Annual Meeting of Crickhowell Town Council to be held at 7 pm on Tuesday 05 May 2026 at Crickhowell Resource and Information Centre. If you wish to join remotely please request login details from the Clerk.

Yours

Clare Beatty  
Clerk to Crickhowell Town Council

### AGENDA

No.	Item	Lead
1	Election of Mayor	Clerk
2	Election of Deputy Mayor	Chair
3	Apologies for absence	Chair
4	Receive and approve the minutes of the Annual Meeting held on 06 May 2025	Clerk
5	Review of financial delegation arrangements to Committees, Working Groups, staff and other local authorities	Chair
6	Appointment of members of Committees: <ul style="list-style-type: none"><li>• Finance Committee</li><li>• HR Committee</li><li>• Burial Board</li><li>• Environment Committee</li></ul>	Chair
7	Agreement of the Terms of Reference for each Committee	Chair



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| 8  | Appointment of representatives on external bodies:  | Chair |
|    | <ul style="list-style-type: none"><li>• Clarence Hall Management Committee</li><li>• Crickhowell and District Civic Society</li><li>• Market Hall Trust</li><li>• Percy Davies Institute</li><li>• Crickhowell Primary School Governing Body</li><li>• Crickhowell Health Focus Group</li><li>• One Voice Wales</li></ul> |       |
| 9  | Agreement of standing orders, statutory policies and procedures:  | Clerk |
|    | <ul style="list-style-type: none"><li>• Standing Orders</li><li>• Code of Conduct</li><li>• Publication Scheme</li><li>• Financial Regulations</li></ul>  |       |
| 10 | Receive and approve the Risk Register for 26-27   | Chair |
| 11 | Receive and approve the Asset Register for 26-27  | Chair |
| 12 | Receive and approve the Register of Leases 26-27  | Chair |
| 13 | Review and approve the Annual Remuneration Report 26–27   | Chair |
| 14 | Note the reconciliation of the open and closing balances of the ring-fenced funds   | Clerk |
| 15 | Determining the usual time and place of ordinary meetings of the Full Council and Committees for the coming Council year.   | Clerk |