CRICKHOWELL TOWN COUNCIL

CYNGOR Y DRE CRUG HYWEL

Minutes of the Full Council Meeting held on 15 September 2026 at 7pm at Crickhowell Resource and Information Centre.

PRESENT

Cllr P Evans – Chair
Cllr L Baber
Cllr M Clark
Cllr T D'Anna
Cllr D Davies
Cllr S Evans
Cllr M Goodman
Cllr J Gruffydd
Cllr A Jeremiah
Cllr J Leighton
Cllr H Morgans
C Beatty – Clerk

26-7/9/01: Apologies for absence
Apologies received from Cllr Hall

26-7/9/02: Declarations of Interest
None

26-7/9/03: Questions from the public
A resident thanked the Council for their time and effort volunteering for the Council, working hard to make improvements for the town. He asked what further support the Council would like from the community, to which Councillors requested that time volunteering for groups like Clean and Green, and helping water in the summer was much appreciated. They also acknowledged how helpful it was when residents shared accurate information on social media posts that sometimes were incorrect, in relation to the work of the Council.

A question requesting an update on the status of the park design report for QEII Park, together with a copy of the output to date. The Chair reiterated that once the report from the consultants was received, a summary would be shared with the community as part of the engagement process.

A question was asked about the accuracy of the minutes of the July meeting. The Chair explained that the minutes of that meeting had not yet been approved by Councillors and had not been made available to the public and that once agreed the minutes were available online. Members of the public can also contact the Clerk to request to see a paper copy of the minutes.

26-7/9/04: Minutes
The minutes of the Full Council meeting held on 21 July 2026 were approved.

26-7/9/05: Quick updates and reports

- Cemetery works: Cllr Davies is going to review the three estimates for tree surgery.

Mayor's initials MJG

- Clock: Cllr S Evans was asked to prepare a report for a decision next meeting on whether the Council should repair the clock again or purchase a new one.
- Remembrance Day: Cllr Morgans has arranged meetings of the key stakeholders. The community parade and service will be on Sunday 08 November with a short service at the memorial on 11 November too. A bugler has been booked, and the Cadets will tidy up the war memorial site on 12 October.
- Pride in Place funding: Cllr Clark reported on the recent meeting of the Councillors assigned to the PIPIF working group. He shared details of the proposed signage and way-markers. The project moves into the procurement stage next. Requests were made for signage for the public toilets and to link in with the local dementia support society.
- Christmas Street: Cllr Morgans was given the go ahead to bring a proposal to the next meeting on how the 'best dressed street' Christmas competition might work.
- Defibrillators: It was agreed to put out a social media post appealing for ideas of properties on or around Llanbedr Road that may be willing to house a defibrillator.
- Castle Park electrics: Cllr Morgans is seeking a local contractor to fix the power supply to the Castle etc which has now been disconnected from the street lighting.

26-7/9/06: Report from the County Councillor
County Cllr Hall had shared a written report. Councillors briefly discussed the High School 6th form update.

26-7/9/07: Crickhowell Town Library
An update on progress by the library working group was shared. PCC will take back ownership of the library but financial support needs to be given to cover the outgoing costs for the next 6 months while a longer-term scheme is thrashed out. All local community councils have been asked to contribute to the running costs. Agreed to allocate £1,750.

A Library Champions group is being set up. Cllr Leighton volunteered to represent the Town Council on this group.

ACTION: Clerk to arrange payment to PCC.

26-7/9/08: Letter from J R R Tolkien
Cllr P Evans had attended a meeting with representatives from the community and Archives Society. It was requested that the Town Council take ownership of a letter from J R R Tolkien to Jenny Hall dated 28 February 1966 and add it to the asset register and insure it. A Deed of Gift in perpetuity to the Town Council will be drawn up.

A suggestion was made to invite Stephen Colbert, an American actor known for his deep knowledge of JRR Tolkien's work (and who is co-writing the screen play of a new Lord of the Rings film) to unveil the letter at a town party.

Council agreed to take ownership of the letter in principle, subject to any necessary legal process.

26-7/9/09: Receive a report from the Environment Committee

Cllr Gruffydd reported that the contractors have slightly increased their quote for the castle repairs due to the time passed since the original quote expiration date.

ACTION: Clerk to request the contractor to start the work.
ACTION: Cllrs Gruffydd and Goodman to draw up the communication plan.

The wall behind the horse trough is cracked. It was agreed that a member of the Environment Committee will contact the owner of the wall.

ACTION: Cllr Gruffydd arrange for someone to contact the owner of the wall behind the horse trough.

Ownership of the War Memorial has now been handed over to the Town Council. A maintenance plan has been drafted and Cllr Davies has agreed to do the inspections and complete the management plan to be lodged with PCC.

ACTION: Clerk to add War Memorial to asset register
ACTION: Cllr Davies to complete the memorial plan

Cllrs Leighton and Gruffydd are going to draw up a list of jobs to be done by the Clean & Green work parties during the autumn and winter. The Biodiversity Action Plan is also being progressed.

26-7/9/10: Community Sports Centre update
Since the last meeting things have changed and the Governing Body of the High School accepted the proposal to set up a separate community organisation to run it. There will shortly be a recruitment campaign running to employ staff to run the centre.

The Town Council recorded its thanks to School Governor Bryony Bromley and to Cllr Baber for their efforts in leading the community group and achieving a positive outcome for the Sports Centre to remain open.

26-7/9/11: School car park arrangements
A member of the High School Governing Body had written to the Council asking to consider taking on the management of the school car park. It was generally agreed that the Council did not have the resources to do this, but ways of keeping the parking available needed further consideration.

26-7/9/12: Exceptional service to the town by residents and others
It was noted that a member of the public who has recently passed away had been instrumental in looking after Castle Park throughout their time in the town and that it would be nice to show appreciation for such acts publicly. An annual ceremony was suggested. Cllrs Jeremiah and Goodman were tasked to draw up a plan to celebrate town heroes.

ACTION: Cllrs Jeremiah and Goodman to pursue this idea.

Finance

26-7/9/13: Road closure for the Christmas Market
Councillors agreed to fund the costs of the High Street road closure for the Christmas market .

ACTION: Clerk to apply and pay for the road closure.

26-7/9/14: Grant applications
Council agreed to a grant request of £500 for funding for benches and cycle rack for St Edmund's church as part of a larger refurbishment and improvement project.

26-7/9/15: Monthly bank reconciliation
The monthly bank reconciliation for August was postponed to the next meeting.

26-7/9/16: Payments
Payments for September 2026 were approved and signed.

Human Resources (in private session and without the presence of the Clerk)

26-7/9/17: Receive the Clerk's performance review
The Council received the report of the Clerk's annual performance review from Cllr Goodman and Cllr S Evans.

Regular items

26-7/9/18: Correspondence items of interest
CORRES 03: A consultation has been received regarding a potential visitor levy. Councillors were encouraged to respond individually.
CORRES 19: Council noted the correspondence regarding parking on Mountain View.
Council noted the email regarding Our Food sent by Duncan Fisher. Cllr Leighton was happy to join a working group.

26-7/9/19: Reports of meetings/exchange of information

- Cllr P Evans had discussed a further briefing on flood responses with Duncan Forbes, who would like to address councillors in person.
- The Clerk was asked to offer that Crickhowell Town Council host the next Five Councils meeting and possibly include flooding on the agenda.
- Cllr Gruyfdd had attended an online seminar run by Kew Gardens about managing green projects

26-7/9/20: Communication related to the work of the Council
Cllr Goodman was asked to organise social media posts:

- asking residents if they would host a defibrillator on their property on or near Llanbedr Road;

- thanking members of the community, school governors and councillors involved in the successful sports centre project.

The Chair adjourned the meeting at 8.40 pm.

Signed.....Date: 20/10/26